



**Sumter County Public Library System
Director**

Florida Library Delivery Service Renewal

It is time for your library to renew its service with Florida Library Delivery for the new year, October 1, 2009 through September 30, 2010.

TBLC manages the Delivery service, which has been operational since 1998, for Florida libraries in partnership with the State Library and Archives of Florida. The service has been a great success, and Florida libraries rely on it to help manage the cost and workload of resource sharing.

According to our records, between Oct. 1, 2007, and Sept. 30, 2008, your library sent 1052 orange bags and received 1046 orange bags from other libraries.

TBLC has successfully negotiated with Velocity Express for them to continue as our vendor for the next two years. We were able to work with the vendor to reduce the cost of Delivery for all libraries by \$150 per stop per day and limit the fuel surcharge that caused the service issues in 2008.

As a result of the new contract, we are able to provide smaller libraries two days of service per week for the cost of one, allowing us to eliminate one-day stops. This benefits all of the participants by providing quicker turnaround times to and from small libraries.

The pricing for October 2009 -- September 30, 2010 is:

2-day stop: \$600
3-day stop: \$1,800
4-day stop: \$2,400
5-day stop: \$3,000

We are also able to guarantee these low prices for 2010-2011!

No matter your volume, the more days you contract with TBLC for Delivery, the less turnaround time you will have for your materials and the quicker you can fill Interlibrary Loan requests for your customers.

Based on our 10 years of experience, TBLC highly recommends the following minimum guidelines:

- If your library sends more than 1,000 bags annually, you should have at least 3-day-a-week service.
- If your library sends more than 2,000 bags annually, you should have at least 4-day-a-week service.
- If your library sends more than 2,500 bags annually, you should have 5-day-a-week service.

Please keep in mind these are minimum recommendations. The more days of service per week your library has, the more efficiently and quickly your items will turn over. It takes only 48 business hours to send items from one five-day stop to another five-day stop.

We are currently revising the Policies and Procedures Manual. Changes will be made regarding lost books and barcode scanning. The new Policies and Procedures Manual will be released this summer. We will send an electronic copy of the new Policies and Procedures Manual to you and your staff when it is released.

For more information about the Florida Library Delivery Service including last year's annual report, visit our web site at <http://www.tbtc.org/delivery>.

If you have questions about the Florida Library Delivery Service renewals, please contact TBLC at: 800-622-8252.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charlie Parker', with a stylized, cursive script.

Charlie Parker

Florida Library Network Statewide Delivery Program
Options Selection for October 2009-September 2010 Service

Library Name: Sumter County Public Library System

NUMBER OF DAYS PER WEEK OF SERVICE NOW: 2

Total cost for your library for 2009-2010: \$600

I accept the number of days and cost indicated above*

☒ Yes

☐ No, Please change to _____

**Please note: If you currently have one-day-a-week service, and you check "accept," we will automatically move you up to two-day-a-week service.*

I decline any further Delivery service

☐

The library agrees to pay the cost indicated above for Florida Library Network Statewide Delivery for October 2009-September 2010.

Decision Maker Name

Joanne Colon

Authorized Signature

Joanne Colon

Title

Interim Library Services Mgr.

Email

joanne.colon @ Sumterpubliclibrary.org

To keep our records up-to-date please provide a day-to-day contact for the Statewide Delivery service.

Name _____

Title _____

Email _____

Phone _____

Please return this document to the Tampa Bay Library Consortium, 1202 Tech Blvd., Suite 202, Tampa, FL 33619, or fax it to 1-813-628-4425, by July 1, 2009.

This will enable us to continue your service after September 30, 2009.

Please direct any questions to 1-800-622-8252 or deliver@tvlc.org. Thank you for your prompt response.